



Bribie Island Hotel's Wedding & Formal Expo 24th June 2012 Terms & Conditions

Payment & Booking

To secure your place at the Bribie Island Hotel's Wedding Expo 2011 your booking form must be completed, Terms and Conditions signed and Site Fees received by the Bribie Island Hotel no later than the 25th of May 2012. Along with Business Cards, Flyers & 200 x Sample Bag Donations & Lucky Door Prize Donation/s for inclusion in 200 x Free Sample Bags. Site Fees are as follows, 2m Site Frontage Includes Table & Chairs \$200, 3m Site Frontage \$300 Includes Table & Chairs.

Deposits can be paid in person at the Bribie Island Hotel by Eftpos, Cash or Company Cheque, by phone with your credit card details, or alternatively, you can supply your credit card details in the spaces over-page on the booking form.

Booking Form with Payment is the only way to book your Site Booth at the Bribie Island Hotel Wedding & Formal Expo – one cannot be done without the other.

Cancellation of Bookings

There will be no refunds of deposits for booth holder initiated cancellations of bookings after 5pm on the 25th of May, 2012. If the Bribie Island Hotel initiates the cancellation of your booking a refund of full payments will be made.

Booths & Site Allocations

Allocation of booth locations is by selection – you can request and Book particular site number/s, first in first served basis. The Bribie Island Hotel reserves the right to alter or re-allocate any booths or designated spaces as they see fit.

Booth holders may not enter any other booths that are not their own or any part of the Bribie Island Hotel that is not part of public access without prior consent or invitation. Booths are for the use of the booked exhibitor only and cannot be shared with other suppliers or 'sub-let'. The booths intention is to promote the booked exhibitor only.

Unfortunately, we cannot allow any form of tacks, nails, screws or sticky tape to be used on any of the hotels walls, windows. Velcro, Blu-Tack & Tape may be used on Booth Partition walls only. In the interest of public and personal safety – NO lit candles are to be used at anytime. All decorations and table cloths required must be supplied by the exhibitor/booth holder – the Bribie Island Hotel cannot supply any of these items to you.

Powered Sites

We have a limited number of Powered Sites, please make sure to select a Powered Site when Booking, otherwise on the day you will miss out.

Set-Up, Pack-Down & Access Times

In an effort to maintain a consistent face of professionalism, all exhibitors may have access to the Bribie Island Hotel from 7:00am onwards and must have their booths completely set-up no later than 9:30am for the Exhibitions 10.00am opening time. Pack-Down, dismantling or removing any part of booths may not start until after the Exhibitions closing time of 2.00pm

Damages & Loss

Bribie Island Hotel will not accept responsibility for any damage or loss of merchandise incurred during or as a result of the Expo. The Exhibitor will be liable for any damages to the venue/grounds, or materials and equipment of the Bribie Island Hotel. Damages must be paid for by the individual, group or company hiring the booth/site.

Insurance

Bribie Island Hotel hold public liability insurance to cover their own exposure, but the Exhibitor must ensure they have adequate insurance coverage for their own needs.

Waiver of Liability

Reasonable precautions will be taken by the Bribie Island Hotel to protect persons and property during the Expo; however the Exhibitor agrees to waive, without limitation, all claims based on personal property damage, destruction, loss, theft or personal injury.

Bribie Island Wedding & Formal Expo 24 June 2012 Booking Form

Company Name:

Services Provided:

Contact Person:

Contact Person's Position:

Postal Address: Postcode:

Street Address: Postcode:

Ph: Fax: Mobile:

How many people will be working at your stall: Models:
(For ID Badge Numbers)

E-mail: Website:

Prize Donations:

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(Please Include Prize Value, **Individual Prize Donations Over \$500 will receive Mentions Advertising & Website**)

Do You Need Power To Your Site **YES** **NO**

If you circled Yes, Please Supply your own 4 Socket Power Board, and any necessary extension cords. As we DO NOT provide these Items.

Payment Method

Amount: Pay by: Cash / Company Cheque / Card (made cheques to the Bribie Island Hotel)

For Credit Card Payments:

Name on Card: Card Type:

Card Number: Expiry Date:

I give permission for the above card to be used for payment of the above mentioned deposit to the Bribie Island Hotel for their Wedding Expo 2011.

Signed: Date:

I have read and agree to all Terms & Conditions as set out in Pages 1 & 2 of this document.

Signed: Date:

Please Return Signed Forms When Paying Site Fees